

SERVICE HOTLINE

REFERENCE NUMBER: 05/2015

20 January 2015

BDA TAX AND LEGISLATIVE COMPLIANCE ENHANCEMENTS - DETAIL

The JSE is pleased to advise that the enhancements to BDA covered in the BDA Tax and Legislative Compliance Enhancements Specification published and signed off by the market during 2014, will go live on 26 January 2015.

This means significant changes to the way in which client accounts are loaded in BDA and includes numerous new upload and dissemination Card Codes.

Please refer to the Tax and Legislative Compliance Enhancements Specification V1.05 for more detail.

Dissemination

Changes have been made to the following dissemination Card Codes:

- Account Details Record 1 - Layout 80.
- Account Details Record 2 - Layout 85.
- Account Details Record 3 - Layout 86.
- Account Details Record 4 - Layout 77.
- Account Details Record 6 - Layout 79.

New Card Codes have been added to the Client Account dissemination:

- Account Address Maintenance Details Record 1 - Layout 50(New).
- Account Address Maintenance Details Record 2 - Layout 51(New).
- Account Address Maintenance Details Record 3 - Layout 52(New).
- Account Address Maintenance Details Record 4 - Layout 53(New).
- Account Address Maintenance Details Record 5 - Layout 58(New).
- Account Address Maintenance Details Record 6 - Layout 59(New).
- Legal and Tax Maintenance Details Record 1 - Layout 54(New).
- Legal and Tax Maintenance Details Record 2 - Layout 55(New).
- Legal and Tax Maintenance Details Record 3 - Layout 56(New).

Market / Service:

BDA

Environment(s):

Production

Additional Information:

If you have any queries about this announcement, please contact +27 11 520 7777 or customersupport@jse.co.za

- Legal and Tax Maintenance Details Record 4 - Layout 57(New).
- Supplementary Names and Address Details Record 1 – Layout 44(New).
- Supplementary Names and Address Details Record 2 – Layout 45(New).
- Supplementary Names and Address Details Record 3 – Layout 46(New).
- Supplementary Names and Address Details Record 4 – Layout 47(New).
- Account Relationships – Layout 48(New).

Uploads

Changes have been made to the following dissemination Card Code:

- Mandatory, Conditionally Optional and Frequently Used Optional fields – Card Code 031.

New Card Codes have been added to the Client Account upload functionality:

- Additional CLMNT fields - Card Code 036 (New).
- Additional Address Maintenance Fields – Card Code 037(New).
- Legal and Tax Maintenance Fields – Card Code 038(New).
- Supplementary Names and Address Details Record – Layout 39(New).
- Account Relationships – Card Code 040(New).

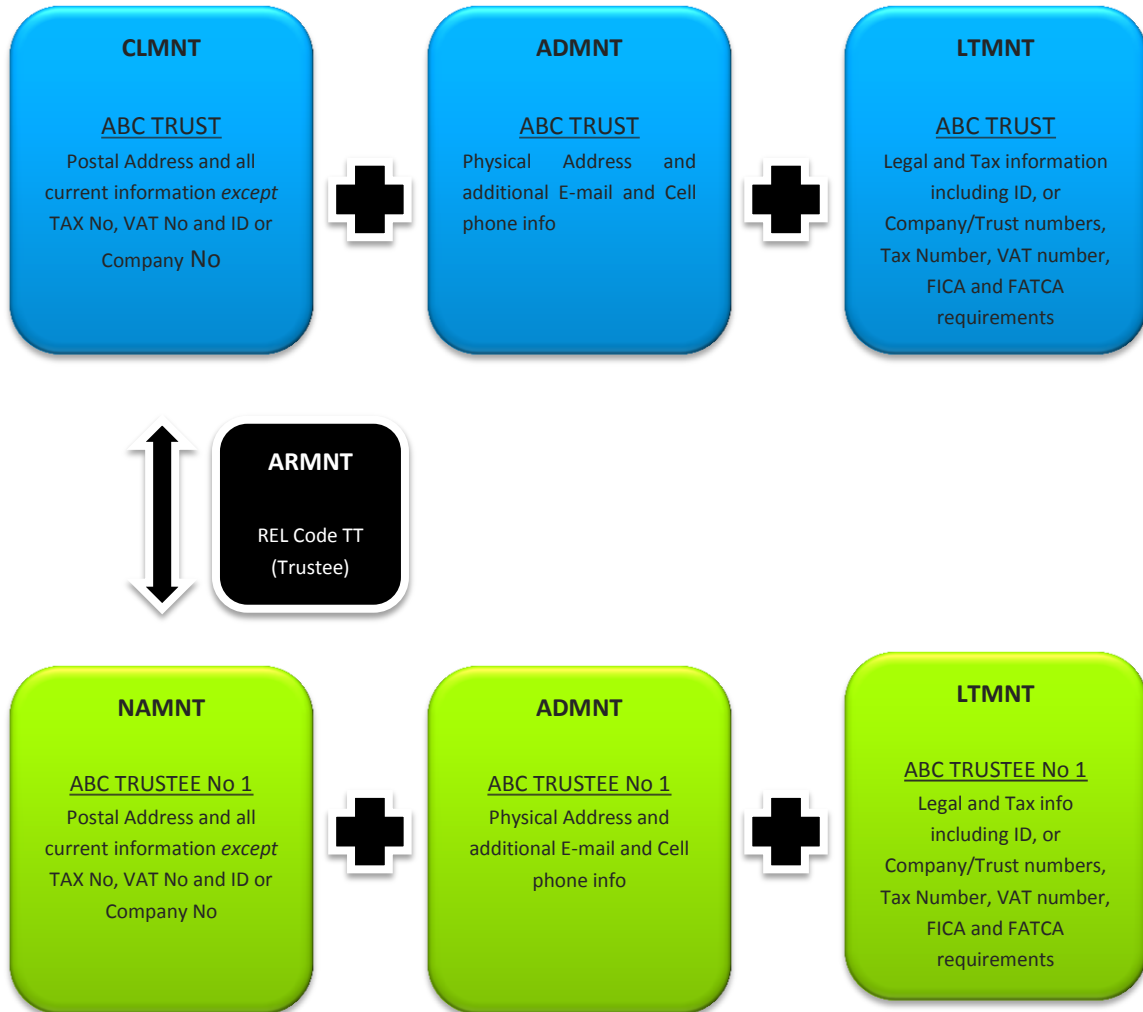
Front-end Enhancements

The changes to BDA include the ability to load 2 more addresses, additional telephone, cell phone and e-mail address and numerous other fields to assist with the loading of foreign indicia and other tax and legislative requirements.

As this all adds up to many new fields, the information was added mostly to 2 new screens which are automatically created when an account is loaded on CLMNT, AGMNT and NAMNT. These changes will provide members the ability to record the details of trusts and companies including the information required on trustees and directors etc.

Fields highlighted in red are of particular importance and care must be taken that staff understand the changes to where fields are loaded and the purpose of the field.

The graphic below illustrates the link of ADMNT and LTMNT to CLMNT and the using the existing ARMNT facility linking to a NAMNT record which is linked to its own ADMNT and LTMNT records.



Client Maintenance (CLMNT)

The following changes have been made to CLMNT Panel 1:

- A Free Form field has been added to the first line of CLMNT. This field can be used to briefly annotate the account e.g. PLEDGED.
- The CITY CODE Field has been removed.
- A FOREIGN POSTAL CODE has been added.
- A POSTAL ADDRESS COUNTRY CODE has been added.
- **The ID NO has been moved to the new LTMNT screen.**
- The ELECTRONIC REPORT INDICATOR has been moved the 2nd panel of CLMNT.
- The E-MAIL address has increased in length to 55 characters.

OPTN: CLMNT	BCS/A: CLIENT ACCOUNT MAINTENANCE	14JAN15 07.22.46
ACTN:	520: ENTER NUMERIC ACCOUNT CODE	JSE 592
ACTION IND....: E ECS: _____	VERIFIED: _____	
ACCOUNT CODE..: _____	LOADED.: _____	UPDATED: _____
TYPE..: _____	BRANCH: _____	PARTNER: _____
FIRST NAMES: _____	INITIALS...: _____	
NAME.....: _____	TITLE.....: _____	
ADDRESS....: _____	SEX.....: _____	
: _____	LANGUAGE...: _____	
: _____	STAFF IND...: _____	
: _____	INSTIT.TYP.: _____	
POSTAL CODE: _____	FGN POSTAL CODE: _____	POSTAL ADDRESS CNTY.: _____
TEL.#1.....: _____	TEL.#2...: _____	FAX...: _____
ALPHA KEY.....: _____	PRINC-AGNT-IND.: _____	
REFERRED BY.....: _____	INCOME BALANCE.: _____	
NON-RESIDENT.....: _____	EXCHANGE CONTROL: _____	COUNTRY.....: _____
SETTLEMENT TYPE...: _____	MANAGED CODE....: _____	CONTRA OPTION...: _____
MANDATE MODIFIED..: _____	MANDATE RECEIVED: _____	MANDATE CHANGED: _____
REGISTRATION CODE: _____	SCRIP DISPOSAL...: _____	SAFE CUSTODY CHARGE: _____
NAME..: _____		
NEG.SCALE.....: _____	ELECTION IND: _____	ENT.CONSolidation: _____
E-MAIL: _____		
1 HLP 3 ADMNT 4 MAIN 5 TBLS 6 ARMNT 7 BNKAC 9 LTMNT 10 LFT 11 RGHT 12 QUIT _____		

Changes to CLMNT Panel 2:

- A POSTAL ADDRESS CARE OF INDICATOR has been added to this screen to comply with SARS requirements. If this field is flagged the C/O NAME field becomes mandatory.
- A POSTAL ADDRESS CARE OF NAME has been added to comply with SARS requirements.
- **The TAX NO has been moved to LTMNT.**
- **The VAT NO has been moved to LTMNT.**
- **The CO REG NO has been removed. The Company Registration Number must now be populated in the new ID TYPE and ID NO Field on LTMNT.**
- **The LEGAL ENTITY CODE has been moved to LTMNT.**

- A PROCESS INTEREST field has been added but this is not operational as yet. Changes will be made at a later date to read this field when processing Interest.
- A RETAIL CLIENT (Y/N) field has been added. This is a mandatory field.
- A PROCESS MARGIN field has been added. This field is not operational yet. Depending on market requirements this field will be activated or removed at a later date as part of T+3 Phase 3.
- A PLEDGE VALUE REQUIRED field has been added. This field allows users to indicate the value that is required to be pledged at all times on this account.
- The ELECTRONIC REPORT INDICATOR has been moved from CLMNT Panel 1 to this Panel.
- A POA (POWER OF ATTORNEY) IN FAVOUR OF field has been added allowing the name of the person who holds the power of attorney to be loaded on the account.
- A FAX INDEMNITY RECEIVED date has been added. This field allows the member to record the date that an indemnity was signed by the client indemnifying the member against errors in faxed instructions.
- A SOURCE OF INCOME field has been added. This is a general information field only and allows the user to indicate what the primary source of income of the account holder is. The values are loaded on a table T.SOI which is maintained by the Client Service Center. Please e-mail Customersupport@jse.co.za should you need options to be added to the table.

OPTN: CLMNT		BCS/A: CLIENT ACCOUNT MAINTENANCE		14JAN15 07.26.07	
ACTN:		520: ENTER NUMERIC ACCOUNT CODE		JSE 592	
ACTION IND...: E					
ACCOUNT CODE:		NAME:			
POSTAL ADD C/O IND: _		C/O NAME..: _____			
BEE IND.....: _		BEE EXPIRY DATE .: _____			
EXTERNAL ACCOUNT IND.....: _		EXTERNAL ACCOUNT NO.: _____			
PROCESS INTEREST (C,D,N,B): _		RETAIL CLIENT (Y/N): _			
		PROCESS MARGIN (Y/N): _			
INVESTMENT RETURN CODE.....: _		ASSET RATE.....: _____			
CREDIT LIMIT.....: _____		BROKERAGE %: _____			
PLEDGE VALUE REQUIRED.....: _____		SLB RATE.....: _____			
ALLOCATION SEQUENCE.....: _____		DEAL REF.CON.S.OPTN...: _			
ELECTRONIC REPORT IND.....: _		DV ADV NOTE IND.....: _			
VAT INVOICE.....: _		CHEQUE INDICATOR.....: _			
MAILING LIST.....: _		MEMO'S INDICATOR.....: _			
POWER OF ATTORNEY.....: _					
POA IN FAVOUR OF.: _____					
FAX INDEMNITY RECEIVED.....: CCYYMMDD		COMPANY REPORT: _			
SOURCE OF INCOME.....: _____					
1 HLP 3 ADMNT 4 MAIN 5 TBL5 6 ARMNT 7 BNKAC 9 LTMNT 10 LEFT 11 RIGHT 12 QUIT					

CLMNT Panel 3

No changes have been made to CLMNT Panel 3.

CLMNT Panel 4

No changes have been made to CLMNT Panel 4.

- An ID TYPE has been added which is validated against the T.TID table with values provided by SARS. Mandatory for Controlled clients.
- An ID field follows the ID TYPE. This field is longer than the old ID NO field and will accommodate any ID type. (See Conversion Details at the end of the Hotline for details of population). Mandatory for Controlled clients.
- An ALTERNATE ID field (13 Characters) has been provided should it be necessary to record more than one ID Number.
- The COUNTRY OF ISS/INC allows the user to record the country code of the country that issued the ID.
- The DATE OF ISSUE/INC allows the user to record the date the ID was issued.
- A PP (PASSPORT) EXPIRY DATE has been added.
- A DATE OF BIRTH field has been added.
- COUNTRY and PLACE OF BIRTH fields have been added.
- Many of these fields are provided to facilitate the recording of information (Indicia) that could be used to identify if the person or entity is foreign.
- The TAX NO was moved from CLMNT Panel 2 and is now known as the SARS TAX NO.
- The VAT NO was moved from CLMNT Panel 2 and is now known as the SARS VAT NO.
- The DWT COUNTRY OF RESIDENCE (T.CNT) has been added to the screen so it is not necessary to update TAXID. If this field is updated the TAXID screen will also be updated.
- DTA FORM RECEIVED (T.CNT) records the country code if a double tax agreement exists.
- The PASS THRU field has been added to this screen so it is not necessary to update TAXID. If this field is updated the TAXID screen will also be updated, maintaining the FROM and TO dates.
- The DWT EXEMPTION field will reflect a Y or N depending on whether an exception code has been loaded on TAXEX. **The exception must still be loaded on TAXEX.**
- DWT FORM A OR B allows the users to load the type of Tax Directive that was received. A = Resident client, B = Non Resident.
- The IT3B EXCL indicates whether to exclude the account from the production of the IT3(b) tax certificates or not.
- The IT3C EXCL field was moved from FICAC and indicates whether to exclude the account from the production of the IT3(c) tax certificates or not. The FICAC screen is now redundant as the FICA compliance indicator has been added to the LTMNT screen.
- A REASON FOR NO TAX NUMBER field has been added allowing a reason to be noted on the account loading as to why there is no tax number.
- The REPORTING ACCOUNT indicates whether an account must be included in the reporting to SARS in terms of either FATCA or the OECD. It is a Y/N flag – All Proprietary and Non-controlled accounts will be set to N by default and cannot be changed. Other accounts of Account Types C and A# will default to N but must be changed if indicia is found that identifies the account holder as a US Person in terms of FATCA or any other foreigner in terms of OECD.
- The ACCOUNT HOLDER TYPE identifies the account holder in terms of the definitions provided by SARS for FATCA or OECD.
- The ACCOUNT STATUS is a field that defines the status of the account in terms of the definitions provided by SARS for FATCA or OECD.
- The LEGAL ENTITY CODE was moved to LTMNT from CLMNT Panel 2 and is mandatory.
- The FI GIIN field allows the user to record the Global Intermediary Identification Number if the account being opened in the name of a Financial Institution in terms of FATCA.

- Five fields have been added for each of the following values. This number was agreed to by the FATCA Industry Working group for Onboarding. It is unlikely that any account holder would have more than five different nationalities or tax residencies or have tax numbers issued by more than 5 different countries. Any more than five would not be recorded on BDA.

- INDICIA - This is a country code that can be entered if any other indicia are found that may indicate that the client may be from that country.

The fields below should be completed based on documentation received from the client.

- TAX RESIDENCY - Countries where a client is liable to pay tax.
- NATIONALITY - Clients may have more than one nationality as some counties allow dual and even multi citizenship.
- TAX IDENTIFICATION NUMBER - If a client is required to pay tax in a particular country as they may be receiving an income from that country, they would most likely have been issued with a tax number from that country. This number and the country that issued it must be recorded in this field and the next. Up to five different tax numbers and jurisdictions may be recorded.
- JURISDICTION - The country code of the country that issued the Tax Number must be entered.

OPTN: LTMNT	BCS/A: LEGAL AND TAX MAINTENANCE	14JAN15 09.20.15
ACTN:	520: ENTER NUMERIC ACCOUNT CODE	PSG 592
ACTION IND...: E		
ACCOUNT CODE:	NAME:	
ID TYPE: ID	CNTY OF ISSUE/INC:	TFSA: _
ALTERNATE ID		
DATE OF ISSUE/INC	PP EXPIRY DATE:	DATE OF BIRTH:
COUNTRY OF BIRTH	PLACE OF BIRTH:	
SARS TAX NO.	SARS VAT NO.:	
DWT CNTY OF RES	DTA FORM RECEIVED	PASS THRU
DWT EXEMPTION	IT3B EXCL	
FORM A OR B	IT3C EXCL	
REASON FOR NO TAX NO.:		
REPORTING ACC	ACC HOLDER TYP:	ACC STATUS :
LEG-ENT-CDE	FI GINN	
INDICIA1	TAX RES1	NAL1
INDICIA2	TAX RES2	NAL2
INDICIA3	TAX RES3	NAL3
INDICIA4	TAX RES4	NAL4
INDICIA5	TAX RES5	NAL5
1 HLP	4 MAIN	5 TABLE
6 AG/NA/CLMNT	7 BNKAC	9 ADMNT
11 RIGHT	12 QUIT	

LTMNT Panel 2

- A field called the BND NAME (70 Characters) has been added to this Panel. It is mandatory for Controlled Clients and will not be auto-populated. Members must populate this field according to the Strate BND Naming Standards. Members will be given a period of time to update this field for all their clients and then the BND Download file will be changed to reflect this name and not the CLMNT name. This has been done as we need to provide the legal name to the listed companies but many brokers use the CLMNT name for sorting and grouping of accounts.

BND Naming Standards

The following Naming Standards are applicable for listed categories of clients:

- Private Individuals – Surname followed by the full first names. A comma must be used between the surname and first names to more easily and correctly identify the name. The BND format is 2*35x and the first names are to follow directly after the comma, in other words the name may wrap into the second line if required. The second line is not to be used specifically for recording the first name/s.
- Account designations such as - “No. 2 A/c” or “Blocked Rand Account” should be recorded by inserting a comma after the first names followed by the account designation.
- Trust Accounts – In terms of the Trust Property Control Act, 1988, an account or investment at a financial institution must be identifiable as a trust account or trust investment. To accommodate the requirements, the recording of trusts will be as follows – AB Family Trust. To facilitate sorting of shareholders by name “The” will not be recorded, in other words The AB Family Trust must be recorded as AB Family Trust.
- Estate Late – Estate Late must be recorded as Estate Late followed by the first names and surname.
- The SIC CODE field has been added allowing members to load the Standard Industrial Classification Code for an entity. This is optional.
- The FICA COMPLIANT field allows users to indicate on the account whether it is FICA compliant or not. This will replace the field on the FICAC screen and the data on that screen will be moved to the LTMNT screen.
- The DATE the account become FICA compliant must be recorded.
- The date an account is RE-VERIFIED must be recorded.
- The CLIENT RISK field allows members to indicate the potential client risk with regard to FICA. The Options are H = High, M = Medium or L = Low.
- The field SANCTIONS - POLITICALLY EXPOSED PERSON Y/N allows the user to indicate if the account holder is a Politically Exposed Person (See Global PEP list) that requires enhanced due diligence when conducting business.
- Two fields have been added to ensure that members know whether to keep the client up to date with regard to the CONSUMER PROTECTION ACT and any changes to it.
 - CPA Marketing Material Y/N - must the client be sent any CPA marketing material.
 - CPA Material Distribution - indicates how the client must receive the material P = Post and E = E-mail
- Fields regarding the NATIONAL CREDIT ACCT (NCA).
 - INDIVIDUALS - PREVIOUSLY DISADVANTAGED RACE Y/N. Indicate Yes or No.
 - COMPANIES - ANNUAL TURNOVER OR ASSET VALUE. Enter an amount.
 - TRUSTS - NUMBER OF TRUSTEES. Record number of Trustees of the Trust.
 - JURISTIC TRUSTEE Y/N. Indicate Yes or No.

OPTN: LTMNT2	BCS/A: LEGAL AND TAX MAINTENANCE	14JAN15 09.20.59
ACTN:	520: ENTER NUMERIC ACCOUNT CODE	PSG 592
ACTION IND...: E		
ACCOUNT CODE:	NAME:	
BND: _____		
SIC CODE	:	_____
FICA COMPLIANT Y/N/E :	DATE:	_____ (CCYYMMDD)
RE-VERIFIED DATE:	CLIENT RISK (H=HIGH/M=MEDIUM/L=LOW):	_____
SANCTIONS - POLITICALLY EXPOSED PERSON (Y/N): _____		
CONSUMER PROTECTION ACT		
MARKETING MATERIAL (Y/N):	MATERIAL DISTRIBUTION (P=POST/E=EMAIL):	_____
INDIVIDUALS - PREVIOUSLY DISADVANTAGED (RACE) (Y/N): _____		
COMPANIES	- ANNUAL TURNOVER OR ASSET VALUE:	_____
TRUSTS	- NUMBER OF TRUSTEES.....:	_____ JURISTIC TRUSTEE (Y/N) .: _____
1 HLP 4 MAIN 5 TABLES 6 AG/NA/CLMNT 7 BNKAC 9 ADMNT 10 LEFT 12 QUIT		

Supplementary Names and Addresses (NAMNT)

The Supplementary Names and Addresses screen NAMNT has been changed to accommodate the introduction of ADMNT and LTMNT:

- The TAX number has been moved to LTMNT.
- The VAT number has been moved to LTMNT.
- The CO REG NO has been removed and the number moved to the new ID and ID TYPE fields on LTMNT.
- The ID NO has been removed and the number moved to the new ID and ID TYPE fields on LTMNT.
- A FIRST NAMES field has been added as this is required when recording the names of Controlling Persons.
- A 'CARE OF' ADDRESS INDICATOR has been added to comply with the SARS requirement for reporting.
- An SA RESIDENT indicator has been added which allows the user to indicate whether the controlling person is a SA Resident or not.
- A Foreign Postal Code has been added which caters for the longer length of foreign postal codes.
- The SHAREHOLDERS % field indicates the Shareholders % of the controlling person as a shareholder of the original CLMNT entity.
- The CONTROLLING PERSON TYPE identifies what type of entity the controlling person is of a Passive NFFE.
- A field has been added to record the name of a CONTACT at the Entity loaded on NAMNT.
- A CELL number field has been added to record the CONTACT's cell number.
- A free form description field has been added to annotate the use of the cell number.

OPTN: NAMNT	BCS/A: SUPPL. NAMES & ADDRESSES	14JAN15 07.55.49
ACTN: _____	125:ENTER ACTION N/C/D/E/R, A/C CODE	JSE 592
A/C CODE: _____	TYPE: ____ BRANCH: ____ PARTNER: ____	
FIRST NAMES: _____		C/O ADDRESS: _
NAME : _____		INIT : ____
ADDRESS : _____		TITLE: _____
: _____		SA RESIDENT: _
: _____		
: _____		
POSTAL CODE: ____ COUNTRY : ____	FOREIGN POSTAL CODE : ____	
TEL #1 : _____	TEL #2 : _____	TELEFAX: _____
E-MAIL : _____		
ALPHA KEY : _____		
INSTIT TYP : ____	LANGUAGE : _	SCRIP DISP: ____
STRTE REF NO : _____		
ETC FUND CODE: ____	ETC FUND BIC : _____	
ELECTRONIC REPORT IND: _	SHAREHOLDER %: ____	CONTROL PERSON TYPE: _____
CONTACT : _____		
CELL : _____		
F1 HELP F2 RETURN F5 TABLES F6 ARMNT F7/8 UP/DOWN F9 LTMNT F10 ADMNT F12 QUIT		

Account Relationships (ARMNT)

Partners

Members require the ability to load a relationship code on ARMNT on a Partnership account that will identify the partners of the partnership and allow Tax Reporting on the actual partners. The Relationship Code PN will be used.

Pass Through Dividend

Members require the ability to load a relationship code on ARMNT to identify the party to whom a dividend was passed through to. The Relationship Code PT will be used.

Asset Managers

Members need to be able to link an account to an asset manager for purposes of differentiating between accounts where they will have the demographic details of the client and those where the Asset Manager would have the details. A separate report would need to be generated to SARS for the accounts that belong to an Asset Manager.

Broker Tax Information (BROKT)

Fields for REPORTING INSTITUTION, GLOBAL INTERMEDIARY ID NUMBER (GIIN), AUTO EXCHANGE OF INFO and LEGAL ENTITY CODE have been added to BROKT. Members are requested to send their GIIN's to Customersupport@jse.co.za to be loaded, from 26 January 2015.

Tables

Changes have been made to the following tables in BDA:

- T.TID – IDENTIFICATION TYPE.
- T.LGE – LEGAL ENTITY CODE.
- T.CNT – COUNTRY CODES TABLE.
- T.REL – RELATIONSHIP CODES.

New tables have been added to BDA:

- T.AST – ACCOUNT STATUS.
- T.AHT – ACCOUNT HOLDER TYPE.
- T.SOI – SOURCE OF INCOME.

Conversion of Data

The data has been converted as follows:

TAXID

- The value in the TYP and NUMBER fields on the TAXID screen has been moved to the new ID and ID TYPE field on LTMNT unless a CO REG NO and Institution Type exists on the same account in which case the CO REG NO has been placed in the new ID and ID TYPE field on LTMNT with an ID TYPE of 004 and the NUMBER on TAXID has been placed in the ALTERNATE ID field on LTMNT.
- The value in the CNT CDE field on TAXID has been copied to the DWT CNTY OF RES field on LTMNT.
- The value in the PASS THRU field on TAXID has been copied to the PASS THRU field on LTMNT.

CLMNT

- The value in the ID NO field has been moved to the new ID and ID TYPE field on LTMNT with an ID TYPE of:
 - 001 if the Legal Entity Code is 01.
 - 004 if the Legal Entity Code is 03.
 - 007 if the Legal Entity Code is 04.
- The value in the CO REG NO field has been moved to the new ID and ID TYPE field on LTMNT with an ID TYPE of 004.
- If values exist in both the CO REG NO and the ID NO and the account has an Institution Type, the CO REG NO has been moved to the new ID and ID TYPE field on LTMNT with an ID TYPE of 004 and the ID NO has been moved to the new ALTERNATE ID field on LTMNT on the front end.
- The value in the TAX NO field has been moved to the SARS TAX NO field on LTMNT.
- The value in the VAT NO field has been moved to the SARS VAT NO field on LTMNT.
- The value in the LEGAL ENTITY CODE field has been moved to the LEG ENT CDE field on LTMNT.

TAXEX

- If an exemption code is loaded on TAXEX it will remain there but the DWT EXEMPTION field on LTMNT will reflect a Y.
 - The TAXEX logic has not been moved to LTMNT at this time.

FICAC

- The value in the FICA COMPLIANT field on FICAC has been moved to the FICA COMPLIANT field on Panel 2 of LTMNT.

- The value in the EXCLUDE FROM IT3(c) field has been moved to the IT3C EXCL field on LTMNT.

The ID TYPE, ID and BND NAME fields on the LTMNT panels are mandatory for Controlled Clients so if the record is accessed to be changed the system will request that these fields be entered.

As many of the values in the ID and CO REG NO fields do not currently meet the validation requirements, the validation will not be applied on the front end, however members are requested to urgently update their records and ensure that the various ID types are applied as per the T.TID table and that the ID numbers meet the required SARS validation.